



**Republic of the Philippines  
Region IV-A (CALABARZON)  
Province of Cavite  
CITY OF GENERAL TRIAS  
OFFICE OF THE SANGGUNIANG PANLUNGSOD**

**CITY ORDINANCE NO. 22-52 (SPECIAL)**

**Authors :** SP Member Hernando M. Granados  
Chair, Committee on Rules and Accreditation  
SP Member Richard R. Parin  
Chair, Committee on Land Use, Zoning and  
Urban & Rural Development

**Sponsors :** SP Member Kristine Jane M. Perdito-Barison  
SP Member Jowie S. Carampot  
SP Member Vivencio Q. Lozares, Jr.  
SP Member J-M Vergel M. Columna  
SP Member Isagani L. Culanding  
SP Member Alfredo S. Ching  
SP Member Jesse Raphael R. Grepo  
SP Member Felix A. Grepo  
SP Member Clarissel J. Campaña-Moral  
SP Member Kyle Jassel J. Salazar  
SP Member Ireneo C. Hatid  
SP Member Reienel R. Ferrer

**AN ORDINANCE CREATING THE LOCAL HOUSING BOARD OF THE CITY OF GENERAL TRIAS.**

**WHEREAS**, one of the program objectives of the Republic Act No. 7279 otherwise known as the "Urban Development and Housing Act of 1992" is to improve the capability of local government units in undertaking urban development and housing programs and projects;

**WHEREAS**, Section 18 of the Local Government Code of 1991 (RA 7160) states that local government units shall have the power and authority to establish an organization that shall be responsible for the efficient and effective implementation of their development plans, program objectives and priorities;

**WHEREAS**, Executive Order No. 708, s. 2008 by the President of the Philippines states that the Local Government Units must create their own Local Housing Boards or any similar body through an appropriate ordinance before conducting the clearinghouse functions granted to them in this Executive Order;

**WHEREAS**, the Department of the Interior and Local Government (DILG) Memorandum Circular No. 2008-143 provides the guidelines relative to the creation of local housing boards or similar bodies, and on related matters;

**WHEREAS**, there is a need to create the Local Housing Board in the City of General Trias to address social housing issues and other related concerns through the formulation and development of a comprehensive housing and land development program;

**NOW THEREFORE**, on motion of SP Member Hernando M. Granados duly seconded by SP Member Richard R. Parin,

**Be it enacted by the Sangguniang Panlungsod, that:**

CONTINUED ON NEXT PAGE.

  
JESSE RAPHAEL R. GREPO  
SP Member

  
FELIX A. GREPO  
SP Member

  
CLARISSEL J. CAMPAÑA-MORAL  
SP Member

  
KYLE JASSEL J. SALAZAR  
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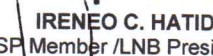
  
KRISTINE JANE M. PERDITO-BARISON  
SP Member

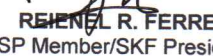
  
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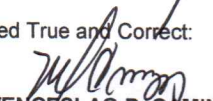
  
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SP Member

  
HERNANDO M. GRANADOS  
SP Member

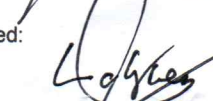
  
IRENEO C. HATID  
SP Member /LNB President

  
REIENEL R. FERRER  
SP Member/SKF President

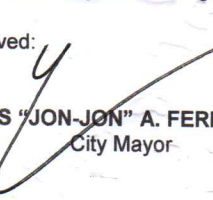
Certified True and Correct:

  
WENCESLAO P. CAMINGAY  
Secretary to the Sanggunian

Attested:

  
JONAS GLYN P. LABUGUEN  
City Vice Mayor/Presiding Officer

Approved:

  
LUIS "JON-JON" A. FERRER IV  
City Mayor





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Continuation...page 2 of City Ordinance No. 22-52 (Special):

**LOCAL HOUSING BOARD OF THE CITY OF GENERAL TRIAS ORDINANCE.**

**Section 1. TITLE** – This Ordinance shall be known as the  
“LOCAL HOUSING BOARD OF THE CITY OF GENERAL TRIAS  
ORDINANCE”.

**Section 2. COMPOSITION** – The Local Housing Board of the City  
of General Trias shall be composed of the following:

**Chairman:** City Mayor  
City Administrator (Permanent Alternate)

**Vice Chairman:** City Vice Mayor

**Members:** SP Member Chair of Committee on Land  
Use, Zoning and Urban & Rural Development

SP Member Chair of Committee on Urban  
Poor

President, Liga ng mga Barangay

Housing and Homesite Regulation Officer  
Head, Community Affairs Office  
Focal Person/Head Secretariat – Local  
Housing Board

City Planning and Development  
Coordinator

City Engineer

City Legal Officer

City Social Welfare and Development  
Officer

City Health Officer

City Assessor

Chief of Police

Representative from Religious Group

Representative from duly accredited  
People's Organization (Homeowners  
Association)

Representative from the Department of  
Human Settlements and Urban  
Development

Representative from Presidential  
Commission for the Urban Poor

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Continuation...page 3 of City Ordinance No. 22-52 (Special):

**LOCAL HOUSING BOARD OF THE CITY OF GENERAL TRIAS ORDINANCE.**

**Section 3. ROLES AND RESPONSIBILITIES OF THE BOARD -**  
**The Local Housing Board shall perform the following:**

1. Determine the criteria in the selection of target beneficiaries of the Local Government Unit (LGU) relocation site;
2. Monitor all evictions and demolitions whether voluntary, extrajudicial, summary or court-ordered; and
3. Require the proponent of an eviction and demolition (i.e., national government department, agency, institution or local government or its duly authorized representative) to secure first from the Board the checklist, guidelines, and Eviction and Demolition Compliance Certificate, prior to the actual implementation thereof and thereafter; and to submit to the Board the completed checklist, attested to or under oath by the proponent indicating the following:
  - a. Adequate consultations with the affected families were undertaken,
  - b. Adequate resettlement site and relocation facilities are made available,
  - c. The provisions of Section 3, paragraph 1 of the Implementing Rules and Regulations (IRR) of Section 28 of Republic Act No. 7279 (Pre-relocation) have been complied with, and
  - d. Based on the completed checklist, and subject to further verification, issue an Eviction and Demolition Compliance Certificate on a proposed eviction and demolition.

**Section 4. APPLICATION FOR AN EVICTION AND DEMOLITION COMPLIANCE CERTIFICATE** - Every proponent of an extrajudicial eviction and demolition whether administrative or summary, shall secure a Compliance Certificate from the Board prior to the actual eviction and demolition.

The process of applying for the said certificate shall be as follows:

1. In case of an administrative eviction and demolition involving the underprivileged and homeless, the proponent shall obtain from the Board the proper application form for Certificate of Compliance and submit the same together with the required documents as listed in the appropriate checklist at least fifteen (15) working days prior to the actual conduct of eviction and demolition.

In case of a summary eviction and demolition, the proponent shall likewise obtain an application for Certificate of Compliance. Provided, that the said application shall be submitted at least seven (7) working days prior to the actual conduct of the same, pursuant to the rules on summary demolitions. However, in the event that the affected persons are found to be among those subject to administrative eviction or demolition, the Board shall immediately inform the proponent and require the proper application for Certificate of Compliance.

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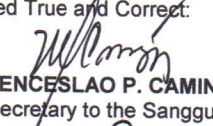
  
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Continuation...page 4 of City Ordinance No. 22-52 (Special):

**LOCAL HOUSING BOARD OF THE CITY OF GENERAL TRIAS ORDINANCE.**

- In case of voluntary eviction and demolition, the proponent shall obtain from the Board the proper application for Certificate of Compliance and submit the same together with the required documents as listed in the appropriate checklist at least fifteen (15) working days prior to the actual conduct of eviction and demolition;
2. If the application is sufficient in form and in substance, the Board, upon verification approves the application, issues the proper Certificate of Compliance and notifies the proponent;
  3. The certification shall indicate the name of the proponent, the purpose and location of the area applied for eviction and demolition, a statement of compliance to the pertinent rules covering the eviction or demolition applied for, an authorization or approval for the rendering of police assistance, validity period, the date of issuance, and the authorized signature;
  4. If the application is incomplete in form and in substance, the Board informs the proponent and the latter has to comply with the deficiency within ten (10) working days from notification, with the exception of a summary eviction and demolition which shall be complied within three (3) working days from notification;
  5. In the event that the deficiency is not complied within the periods mentioned herein, the proponent shall be required to reapply for a new compliance certificate; and
  6. In cases where the Board issues a certification or the proponent has already complied with the deficient requirements for the application and thus acquired a certification, the eviction and demolition will proceed as a matter of course.

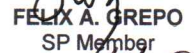
**Section 5. AUTHORIZED POLICE ASSISTANCE** – A proponent of an eviction and demolition may be provided with the duly authorized police assistance only upon prior compliance with the statutory requirements under Sections 27, 28, and 30 of Republic Act No. 7279 and their Implementing Rules and Regulations, checklist, and compliance certificate requirements or with the written notice requirement when applicable as certified or authorized by the Board.

In case of a court-ordered demolition, police assistance shall only be allowed under the following circumstances:

1. In pursuant of any court order specifying police action or assistance;
2. In any case or event where voluntary eviction and dismantling of structures are agreed upon, in writing, by concerned parties, and approved by the Board;
3. In case of local infrastructure project where the police assistance is approved, in writing, by the duly authorized official of the Board;
4. In case of the national infrastructure projects provided however, that the duly authorized official of the Board has approved the same in writing; and

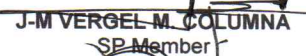
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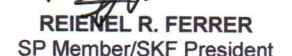
  
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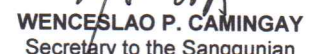
  
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Continuation...page 5 of City Ordinance No. 22-52 (Special):

**LOCAL HOUSING BOARD OF THE CITY OF GENERAL TRIAS ORDINANCE.**

5. In any other case of eviction and demolition where police assistance is necessary to preserve peace and order. Provided, however, that the duly authorized official of the Board has approved the same in writing.

For purposes of the above circumstances, a written request by the sheriff for police assistance in the implementation of a court order or writ with certified copies of the said order or writ annexed therein shall suffice for the police to render assistance without further need of obtaining the approval of the Board. In lieu of the approval of the Board, the concerned PNP Officer shall merely inform the Board in writing of the date of eviction and demolition at least three (3) days prior to the actual conduct of the same. The written notice shall contain copies of the sheriff's request for police assistance, the order or writ to be implemented and other pertinent documents.

In any of the circumstances specified above, the members of the PNP tapped to provide police assistance must be in proper uniform and in appropriate case, carry with them the necessary documents supporting the provision of police action or assistance.

The provision of the above circumstances notwithstanding, the request for police assistance shall still be subject to the pertinent guidelines and regulations of the Philippine National Police.

**Section 6. OVERSIGHT** – The Board, in coordination with the government agencies including the proponent shall oversee the conduct of evictions and demolitions in accordance with Sections 27, 28, and 30 of RA 7279 and their Implementing Rules and Regulations.

In case of extrajudicial eviction and demolition, the compliance certificate applications shall constitute inputs for data banking activities, and serve as advance notice to ensure Board's presence or its representative during the conduct of an eviction and demolition.

In case of a court-ordered eviction and demolition, the Board shall establish the appropriate schemes to monitor the same in coordination with the pertinent government agencies.

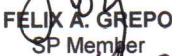
In monitoring the actual conduct of a demolition, the Board has to observe the conduct of an actual eviction and demolition, and prepare a detailed report on the compliance or noncompliance of said activity to Sections 27, 28, and 30 of RA 7279 and their IRR.

**Section 7. MEETINGS AND QUORUM** – The Board shall meet at least once every quarter or as often as may deemed necessary. The presence of the Chairman and the majority of the members of the Board shall constitute a quorum to transact official business.

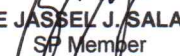
**Section 8. EXECUTIVE COMMITTEE** – The Board shall create a three-member Executive Committee (ExeCom) from among its

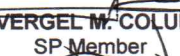
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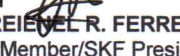
  
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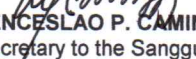
  
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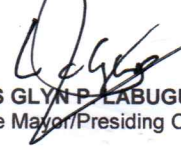
  
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Approved:

  
LUIS "JON-JON" A. FERRER IV  
City Mayor





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Continuation...page 6 of City Ordinance No. 22-52 (Special):

**LOCAL HOUSING BOARD OF THE CITY OF GENERAL TRIAS ORDINANCE.**

members to represent and act on its behalf when it is not in session. The Local Chief Executive or his duly designated representative shall lead the ExeCom.

**Section 9. SECRETARIAT** – The Board shall appoint at least two (2) staff who will act as Secretariat of the Board.

**Section 10. BUDGET** – The City Government shall appropriate funds necessary for the operations and activities of the Board.

**Section 11. COOPERATION OF CONCERNED AGENCIES** – The Board shall coordinate with all concerned government agencies such as the Department of the Interior and Local Government (DILG), Philippine National Police (PNP), Department of Social Welfare and Development (DSWD), Department of Public Works and Highways (DPWH), Department of Health (DOH), Department of Human Settlements and Urban Development (DHSUD), the National Housing Authority (NHA), and the Presidential Commission for the Urban Poor (PCUP) to ensure the effective and efficient implementation of this Ordinance.

**Section 12. SEPARABILITY CLAUSE** – If any portion of this Ordinance is declared invalid, the remaining of this Ordinance shall not be affected and shall remain valid and enforceable.

**Section 13. REPEALING CLAUSE** – All ordinances, rules, and regulations or part thereof where provisions are in conflict or contrary to the provisions of this Ordinance are hereby repealed, amended or modified accordingly.

**Section 14. EFFECTIVITY** – This Ordinance shall take effect fifteen (15) days after its posting at three (3) conspicuous places in the City of General Trias.

**ENACTED** under **THIRD/FINAL READING** on **27 DECEMBER 2022**.

  
**JESSE RAPHAEL R. GREPO**  
SP Member


  
**FELIX A. GREPO**  
SP Member

  
**CLARISSSEL J. CAMPAÑA-MORAL**  
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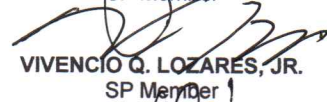
  
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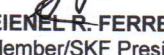
  
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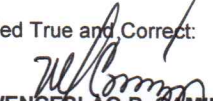
  
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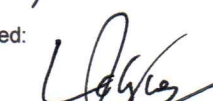
  
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Date Signed: